

**Request for Proposal (RFP) for**

**Selection of vendor for Supply of Desktops, All in One Desktops, Laptops & Licenses for use in Head Office and Branches of The Gujarat State Cooperative Bank Ltd. & Ahmedabad District Cooperative Bank**

Notification No.: GSCB / IT / 67 / 213

Dated: 19 Sep 2025

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## 1 Request for Proposal

The Gujarat State Coop. Bank Ltd. Invites e-tenders for Selection of vendor for Supply of Desktops, All in One Desktops, Laptops & Licenses for use in Head Office and Branches of The Gujarat State Cooperative Bank Ltd. & Ahmedabad District Cooperative Bank Ltd. Bidder / OEMs are advised to study this RFP document carefully before submitting their proposals in response to the Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

The complete bidding document has been published on <https://tender.nprocure.com/> and [www.gscbank.co.in](http://www.gscbank.co.in) for the purpose of downloading. The downloaded bidding document shall be considered valid for participation in the electronic bidding process (e-Tendering) subject to the submission of required tender/ bidding document fees and EMD.

Please note that the interested parties will have to access the website <https://tender.nprocure.com/> and [www.gscbank.co.in](http://www.gscbank.co.in) and get themselves registered so as to enable them to participate in the e-Tendering process before due date.

The Bidder / OEM has to use two-cover (Technical Bid and Commercial Bid) method through e-Tendering in order to fill up the Tender.

Bidder / OEMs (authorized signatory) shall submit their offers online in electronic formats for preliminary qualification, technical and financial proposal. However, Tender Document Fees, and Earnest Money Deposit (EMD) shall be paid as per the details provided in the RFP. The Gujarat State Coop. Bank Ltd. shall not be responsible for delay in online submission by Bidder / OEM due to any reason. For this, Bidder / OEMs are requested to upload the complete bid proposal well in advance so as to avoid issues like slow speed, choking of web site due to heavy load or any other unforeseen problems. All the terms and conditions mentioned in the tender application are binding on Bidder / OEMs.

For any technical queries, please write to [it@gscbank.coop](mailto:it@gscbank.coop)

Place: Ahmedabad

Date: 19 Sep 2025

Sd/-

Authorized Officer

The Gujarat State Coop. Bank Ltd.

## 2 Details of Activities

S. No	Information	Details
1.	Date of Publication	19 Sep 2025
2.	Download date	19 Sep 2025 onwards
3.	Bid submission start date	19 Sep 2025
4.	Pre Bid Meeting Date & time	23 Sep 2025 15:00 Hours
5.	Pre Bid Meeting Venue	5 <sup>th</sup> Floor Conference room, Head Office, The Gujarat State Coop. Bank Ltd, “SARDAR VALLABHBHAI PATEL SAHAKAR BHAVAN” Nr. Shastrinagar BRTS Bus Stand, Naranpura, Ahmedabad – 380013, Gujarat
6.	Bid Submission End date & time	03 Oct 2025 15:00 Hours
7.	Technical Bid Opening Date & Time	03 Oct 2025 15:30 Hours
8.	Commercial Bid Opening Date & Time	Will be informed later
9.	Document fee (Non Refundable)	Rs. 10,000/- (INR Ten Thousand Only) + applicable tax to be deposited in the Bank Account mentioned below by or before the last date and time of submission of tender. Scanned copy of receipt is to be uploaded on e-procurement site along with the bid. Bids without tender fee will be rejected. However, the Bid Fee will be exempted for MSMEs subject to furnishing of relevant valid certificate for claiming exemption: <b>Bank:</b> The Gujarat State Co Operative Bank Ltd <b>Account Name :</b> Tender Fee <b>Account No:</b> 92714000018 <b>IFSC:</b> GSCB00000001
10	EMD	Rs. 10,00,000/- (INR Ten Lakhs Only) to be deposited in the Bank Account mentioned below by or before the last date and time of submission of tender. Scanned copy of receipt is to be uploaded on e-procurement site along with the bid. Bids without EMD will be rejected. However, the EMD will be exempted for MSMEs subject to furnishing of relevant valid certificate for claiming exemption: <b>Bank:</b> The Gujarat State Co Operative Bank Ltd <b>Account Name :</b> Sund.Cr-EMD DEP ( EST ) A/c <b>Account No:</b> 91617000016 <b>IFSC:</b> GSCB00000001
11	The Proposal should be filled in by the Bidder / OEM in English language only.	
12	The Bidder / OEM should quote price in Indian Rupees only. The offered price must be as per the Price Bid mentioned in the RFP.	
13	No Consortium is allowed.	
14	Proposals/ Bids must remain valid for 180 days from the date of opening of Commercial Bid.	
15	Bid Evaluation Method – Lowest Price L1 or process decided by GSC Bank based on Technical Specifications and / or PoC (Proof of Concept) Testing.	

### 3 Instruction to Bidder / OEMs

#### 3.1 General

All information supplied by Bidder / OEMs may be treated as contractually binding on the Bidder / OEMs, on successful award of the assignment by The Gujarat State Coop. Bank Ltd. on the basis of this RFP. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of The Gujarat State Coop. Bank Ltd. Any notification of preferred Bidder / OEM status by The Gujarat State Coop. Bank Ltd. shall not give rise to any enforceable rights by the Bidder / OEM. The Gujarat State Coop. Bank Ltd. may cancel this RFP at any time prior to a formal written contract being executed by or on behalf of The Gujarat State Coop. Bank Ltd.

#### 3.2 Compliant Proposals/ Completeness of Response

- a) Bidder / OEMs are advised to study all instructions, forms, terms, requirements and other information in the RFP documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
- b) Failure to comply with the requirements set out in this RFP may render the proposal noncompliant and the proposal may be rejected. Bidder / OEMs must:
  - a. Include all documentation specified in this RFP;
  - b. Follow the format of this RFP and respond to each element in the order as set out in this RFP;
  - c. Comply with all requirements as set out within this RFP.

#### 3.3 Pre-bid Meeting and Clarifications

##### Pre-bid Meeting

- a) The Gujarat State Coop. Bank Ltd. may hold a pre-bid meeting with the prospective Bidder / OEMs through physical mode and Bidder / OEMs are requested to submit their pre-bid queries by 22 Sep 2025 15:00 hours by email at [it@gscbank.coop](mailto:it@gscbank.coop) after then we will not consider any requests and/or queries.
- b) The Bidder / OEMs will have to ensure that their queries (if any) for pre-bid meeting should reach to The Gujarat State Coop. Bank Ltd. only by email on [it@gscbank.coop](mailto:it@gscbank.coop) by the given date
- c) The queries should necessarily be submitted in following format (soft copy in MS Excel file to be attached)

S.N.	RFP Document Reference (Section & Page Number)	Content of RFP requiring clarification	Points of Clarification

The Gujarat State Coop. Bank Ltd. shall not be responsible for ensuring receipt of the Bidder / OEM's queries. Any request for clarification post the indicated date and time shall not be entertained by The Gujarat State Coop. Bank Ltd.

##### Issue of Corrigendum

- a) At any time prior to the last date for receipt of bids, The Gujarat State Coop. Bank Ltd. may for any reason whether at its initiative or in response to a clarification requested by a prospective Bidder / OEM, modify the RFP document by a corrigendum.
- b) Any such corrigendum shall be deemed to be incorporated into the RFP. In order to provide prospective Bidder / OEMs reasonable time for taking the corrigendum in account, The

Gujarat State Coop. Bank Ltd. may, at its discretion, extend the last date for the receipt of proposal.

### 3.4 Key Requirements of the Bid

#### Right to Terminate the Process

- a) The Gujarat State Coop. Bank Ltd. may terminate the RFP process at any time and without assigning any reason. The Gujarat State Coop. Bank Ltd. makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b) This RFP does not constitute an offer by The Gujarat State Coop. Bank Ltd. The Bidder / OEM's participation in this process may result in The Gujarat State Coop. Bank Ltd. selecting the Bidder / OEM to engage towards execution of the contract.

#### RFP Document Fees

RFP document can be downloaded from <https://tender.nprocure.com> and [www.gscbank.co.in](http://www.gscbank.co.in). Bidder / OEMs are required to deposit the document Fee of ₹ 10,000/- (Rupees Ten Thousand only) + applicable tax in the bank account, the details of which are mentioned below, by or before the last date & time of submission of bid. Scanned copy of the proof of online credit is to be uploaded on <https://tender.nprocure.com> along with the bid. Proposals received without or with inadequate RFP document fees shall be rejected. However, the bids fee will be exempted for MSMEs subject to furnishing of relevant valid certificate for claiming the exemption.

#### **Bank Account Details:**

Bank: The Gujarat State Cooperative Bank Ltd.

Title of Account: Tender Fee

Account No: 92714000018

IFSC: GSCB0000001

#### **Earnest Money Deposit (EMD)**

Bidder / OEMs are required to deposit the Earnest Money Deposit (EMD) of ₹10,00,000/- (Rupees Ten Lakhs only) in the bank account, the details of which are mentioned below, by or before the last date & time of submission of bid. Proposals received without or with inadequate EMD shall be rejected. However, EMD will be exempted for MSMEs subject to furnishing of relevant valid certificate for claiming the exemption. EMD will be refunded within 30 days of completion of the tendering process.

#### **Bank Account Details:**

Bank: The Gujarat State Co Operative Bank Ltd.

Title of Account: Sund. Cr-EMD DEP (EST) A/c

Account Number: 91617000016

IFSC Code: GSCB0000001

#### Method of Submission of Bids

- a) The two-bid cover system shall be followed. Technical and Commercial Bids shall be uploaded separately through the e-Tendering mode <https://tender.nprocure.com/>. Please Note that Prices shall not be indicated in the Technical Proposal but shall only be indicated in the Commercial Proposal.

- b) All the pages of the proposal must be sequentially numbered and must contain the list of contents/index with page numbers. Any deficiency in the documentation may result in the rejection of the Bid.
- c) All pages of the bid shall be signed and stamped by the authorized person.
- d) The Bidder / OEM shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of proposal, in providing any additional information required by The Gujarat State Coop. Bank Ltd. to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process. The Gujarat State Coop. Bank Ltd. will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- e) The offer submitted by the Bidder / OEMs should be valid for minimum period of 180 days from the date of submission of bid.

## **4 Bid Evaluation Process**

### **4.1 Eligible Bidder / OEMs**

1. This Invitation for Bids is open to the Firms (Private Limited Company/ Public Limited Company/ any another Company/LLP) incorporated/registered under relevant Act in India.
2. The Bidder / OEM(s) has to comply the Pre-Qualification Criteria mentioned in Section 4.3
3. All participating Bidder / OEMs are required to register in the e-procurement portal <https://tender.nprocure.com/>. The Bidder / OEM intending to participate in the bid is required to register in the portal using his/her active personal/official e-mail ID as his/her Login ID and attach his/her valid Digital Signature Certificate (DSC) to his/her unique Login ID. He / She has to submit the relevant information as asked for about the firm.
4. The Gujarat State Coop. Bank Ltd. may disqualify or terminate the Contract at any stage if the Bidder / OEM has made untrue and false representation in the forms, statements and attachments submitted in the proof of the qualification requirement and/or have a record of poor performance such as abandoning the works, not properly completing the contract, inordinate delay in completion or financial failure, litigation history, etc.
5. If proceedings for suspension or cancellation of registration or for blacklisting or for termination of contract due to poor performance by the Bidder / OEM has been started by any Department / Undertaking of Government of any State or UT/ Government of India against the Bidder / OEM before the issue date of this Bid Document and the same is subsisting on the last date of submission of bid, the Bidder / OEM cannot participate in bidding process.
6. A Bidder / OEM shall not have conflict of interest. The Bidder / OEM found to have a conflict of interest shall be disqualified. A Bidder / OEM may be considered to have a conflict of interest with one or more parties in this bidding process, if:
  - they have controlling partner in common; or
  - they receive or have received any direct or indirect subsidy from any of them; or
  - they have the same legal representative for purposes of this bid; or
  - they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder / OEM, or influence the decisions of The Gujarat State Coop. Bank Ltd regarding this bidding process; or

- a Bidder / OEM participates in more than one bid in this bidding process. Participation by a Bidder / OEM in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the same Sub System Integrator in more than one bid; or
- a Bidder / OEM or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid; or
- a Bidder / OEM, or any of its affiliates has been hired (or proposed to be hired) by The Gujarat State Coop. Bank Ltd for the contract.

#### 4.2 Criteria for Bid Evaluation

A three-stage procedure will be adopted for evaluation of proposals as follows:

- Pre- Qualification or Eligibility Criteria
- Commercial bid opening
- Finalization of vendor based on Lowest Price L1 or process decided by GSC Bank based on Technical Specifications and / or PoC (Proof of Concept) Testing

GSC BANK reserves the right to select a product which it feels is technically better or more suited to its needs even though it may not be the lowest bid.

#### 4.3 Pre-Qualification Criteria

The Bidder / OEM shall have to fulfil following Pre-Qualification Criteria:

Sl.	Eligibility Criteria	Documents to be submitted
1	The Bidder must be a company incorporated in India, registered under the Company's Act 1956/ Proprietorship Firm / Partnership Firm.	Certificate of Incorporation along with Memorandum of Association and Articles of Association
2	The Bidder should have a valid PAN and GST Registration (copy of PAN card and GST Registration certificate should be submitted in the bid).	Bidder / OEM should provide all valid documents.
3	The Bidder should be registered with EPFO & ESIC	Documentary Proof to be submitted
4	The Bidder should be in the business of IT / ITES in India for last 3 years as on date of submission of bid.	Copies of Purchase/Work Orders / Invoice copy/ Installation Certificates/ work experience Certificate needs to be submitted
5	The Bidder should be either OEM or an authorized reseller / distributor of the products for the last 3 years	Authorization letter from OEM / Authorized Distributor (capable to give manufacturers authorization)
6	The Bidder should have average annual turnover of more than Rs. 30 Cr in each year in last 3 financial years (FY 2022-23, FY 2023-24, FY 2024-25)	Audited Financial Statements certified by Chartered Accountant / Audited Balance Sheets.
7	The Bidder should have Positive Net Worth at the time of bidding	Net worth certificate Certified by CA
8	The Bidder must have completed: One similar work of value Rs. 6 Crores <b>OR</b> Two works of value Rs. 5 Crores each <b>OR</b> Three works of value Rs. 3 Crores each	Copies of Purchase/Work Orders/ Installation Certificates / Client Certificates to certify the same

9	The bidder must possess at the time of bidding a valid certification of: ISO 9001: 2015	Certificates to be attached
10	The Bidder / OEM shall not have been: <b>A.</b> Blacklisted for fraudulent and corrupt practices by Central Government or any State Government – Department/ PSU/ Agency/ Organization in India in last 5 Financial years <b>B.</b> Not have been convicted of any criminal offence <b>C.</b> Not have any conflict of interest in the procurement in question as specified in the RFP Document	Undertaking to be submitted
11	The Bidder / OEM should have at least one office in Gujarat for last 3 years.	Details of the address proof of the office should be provided like GST certificate with address/ Electric Bill/ Corporation tax bill (note:- rent agreement or any other agreements are not allow)
12	The Bidder / OEM should have minimum 20 regular professional employees in IT, Engineering, Technical Support or Management on its payrolls as on date of submission of bid	Certificate of PF needs to be submitted.
13	Restriction for Bidder / OEMs/products from countries sharing land border with India	OEM and authorised agents / Bidder / OEMs who are importing products from land border nations shall to refer and comply with Registration procedures of Circular ref: F. NO: 6/18/2019-PPD dated 23rd July, 2020 , STQC circular Ref: STQC/2020/ITegov/BDCS dated 2-05-22 and DPIIT circular Ref F. 7/10/2021-PPD( 1) from DPIIT dated 23rd Feb , 2023. Exempted OEM has to give a self-declaration
14	Average turnover of the OEM in the last 3 financial years should be at least Rs. 1,000 Cr in India.	Audited Financial Statements certified by Chartered Accountant / Audited Balance Sheets.
15	The OEM should not have been blacklisted for fraudulent and corrupt practices by Central Government or any State Government – Department/ PSU/ Agency/ Organization in India at the time of bid submission	Self-Declaration / undertaking to be submitted

#### 4.4 Evaluation and Comparison of Substantially Responsive Bids

1. Technical Bids of only those Bidder / OEMs who meet the “Pre-Qualification” criteria shall be considered for Technical Evaluation.
2. Only the technically qualified Bidder / OEM`s financial bids submitted online shall be evaluated based on the total bid value (inclusive of all type of taxes) submitted by the Bidder / OEM.
3. The technical evaluation shall be done by “Bid Evaluation Committee” formed by The Gujarat State Coop. Bank Ltd. for this purpose. In case of any discrepancy or dispute among the members of “Bid Evaluation Committee”, the decision of Chief Executive Officer of The Gujarat State Coop. Bank Ltd. shall be final and binding for all. Chief Executive Officer of The Gujarat State Coop. Bank Ltd. shall nominate remaining members of the “Bid Evaluation Committee”.



4. The Gujarat State Coop. Bank Ltd reserves the right to accept or reject any or all bids or to re-tender at The Gujarat State Coop. Bank Ltd.'s sole discretion without assigning any reasons to anybody whatsoever.

## **5 Selection of Implementation Agency /Service Provider**

### **5.1 Award Criteria**

The Gujarat State Coop. Bank Ltd. will award the Contract to the Lowest Price Bidder / OEM or process decided by GSC Bank based on technical specifications.

GSC Bank reserves the right to award the work order to different bidders for different items on the basis of lowest bids or technical considerations.

GSC Bank also reserves the right to split the order for same item among two or more bidders at same commercial & technical terms and conditions.

### **5.2 Right to Accept Any Proposal & Reject Any / All Proposal(s)**

The Gujarat State Coop. Bank Ltd. reserves the right to accept or reject any proposal, and to annul the tendering process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected Bidder / OEM or Bidder / OEMs or any obligation to inform the affected Bidder / OEM or Bidder / OEMs of the grounds for such action.

### **5.3 Other Terms and Conditions**

Without incurring any liability, whatsoever to the affected Bidder / OEM, The Gujarat State Coop. Bank Ltd. reserves the right to:

- a. Amend, modify, or cancel this tender and to reject any or all proposals without assigning any reason.
- b. Change any of the scheduled dates stated in this tender.
- c. Reject proposals that fail to meet the tender requirements.
- d. Remove any of the items at the time of placement of order.
- e. Increase or decrease no. of quantity supplied under this project.
- f. Should The Gujarat State Coop. Bank Ltd. be unsuccessful in negotiating a contract with the selected Bidder / OEM, The Gujarat State Coop. Bank Ltd. will begin contract negotiations with the next best value Bidder / OEM in order to serve the best interest.
- g. Make typographical correction or correct computational errors to proposals
- h. Request Bidder / OEMs to clarify their proposal.

### **5.4 Notification of Award**

Prior to the expiry of the validity period, The Gujarat State Coop. Bank Ltd. will notify the successful Bidder / OEM in writing or by email (in shape of issuing Letter of Intent), that its proposal has been accepted.

In case the tendering process has not been completed within the stipulated period, The Gujarat State Coop. Bank Ltd. may like to request the Bidder / OEMs to extend the validity period of the bid.

The notification of award will constitute the formation of the contract. Upon the successful Bidder / OEM's furnishing of Performance Bank Guarantee, The Gujarat State Coop. Bank Ltd. will notify each unsuccessful Bidder / OEM.

## 5.5 Signing of Contract

After The Gujarat State Coop. Bank Ltd. notifies the successful Bidder / OEM that its proposal has been accepted, The Gujarat State Coop. Bank Ltd. shall enter into a contract with the successful Bidder / OEM taking into account the relevant clauses of RFP, pre-bid clarifications, Corrigenda, the proposal of the Bidder / OEM in addition to other agreed clauses.

## 5.6 Performance Guarantee

The selected Bidder / OEM will have to provide a Performance Bank Guarantee (PBG) against work orders, within 10 working days from the date of release of the work order.

PBG would be 5% of the work order value and should be valid till the end of subscription / comprehensive O&M period.

In case the selected Bidder / OEM fails to submit performance guarantee within the time stipulated, The Gujarat State Coop. Bank Ltd. at its discretion may cancel the order placed on the selected Bidder / OEM and/or forfeit the EMD after giving prior written notice to rectify the same.

## 5.7 Failure to Agree with the Terms and Conditions of the RFP

Failure of the successful Bidder / OEM to agree with the terms & conditions of the RFP and the proposal submitted by the successful Bidder / OEM, shall constitute sufficient grounds for the annulment of the award, in which event The Gujarat State Coop. Bank Ltd. may award the contract to the next best value Bidder / OEM or call for new proposals from the interested Bidder / OEMs. In such a case, The Gujarat State Coop. Bank Ltd. shall invoke the PBG or the EMD as the case may be.

# 6 Terms of Reference

## 6.1 Introduction & Scope of Work

### Introduction

The Gujarat State Cooperative Bank is a Scheduled Bank (registered under the Gujarat State Cooperative Societies Act 1961) having requisite Banking License with Head Office located in Ahmedabad. As an Apex bank to 18 District Cooperative Banks across Gujarat, GSC Bank serves the credit & financial needs of nearly 2.8 Million farmers of 9400 PACS. GSC bank provides retail banking services to more than 50,000 people through a network of 29 branches in Ahmedabad & Gandhinagar districts. GSCB is committed to rural and agriculture development through its vast network of cooperative banks & societies spread throughout the State of Gujarat. GSCB stands for three tier structure, prosperity and cooperative principles.

## **SCOPE OF WORK, DELIVERABLES AND TIMELINES**

Scope includes the following:

- Supply & delivery of Desktops, All in One Desktops, Laptops & Software Licenses.
- Configuration, Installation & Commissioning.
- Providing training to end users.
- Warranty, Subscription and Care Pack / Comprehensive Operations & Maintenance support for a period of 5 years from the date of delivery

## 6.2 Warranty Support

Vendor shall provide comprehensive and on-site warranty for the duration as mentioned above

### Detailed Scope of Work

The successful commissioning of the project requires the vendor to provide quality & timely services with speed and certainty to GSC Bank. The bidders are strongly advised to carefully read the Scope of Work below and quote accordingly.

For successful commissioning of the project, the vendor, from the date of work order, shall designate one single point of contact (SPOC) for GSC Bank throughout this project. SI shall provide the contact numbers, e-mail id and other relevant details of the SPOC to GSC Bank. The detailed scope of work for the vendor during the period of contract/ engagement would include (but not limited to) the following:

#### 1) Supply of Hardware & Software:

- A. It shall include the supply of the required items, equipment's:
  - I. At Head Office and all Branch Locations of GSC & ADC Bank
  - II. Adhere to Technical Specifications mentioned in RFP.
  - III. Including any other peripherals, installation materials/ accessories, & fixtures (e.g. screws, clamps, fasteners, ties anchor, supports, wires, etc.), assemblies for fixing hardware units, cables, conductors etc. necessary for the installation of the supplied hardware.
  - IV. Software of OEM license(s), as applicable, with all the requisites updates, upgrades, and patches for entire contract period.
- B. The equipment should be provided with upfront comprehensive onsite OEM warranty for entire contract period, starting from GO-LIVE. The comprehensive onsite OEM warranty includes the following:
  - I. Repair of faulty equipment.
  - II. Replacement of irreparable equipment or parts with equivalent or higher specification
  - III. Providing 24 x 7 x 365 technical support
  - IV. Software/OS updates, patches, and upgrades
  - V. OEM service support as mentioned in RFP.
- C. All supplied hardware / software items should be in the name of 'The Gujarat State Co-operative Bank Limited' / The Ahmedabad District Cooperative Bank Ltd. as per the PO released.

#### 2) Installation, Configuration & Integration:

It shall include the following:

- A. Installation & Configuration of:
  - I. Items supplied
  - II. To be done appropriately and in a conscientious manner as per the OEM guidelines and GSC Bank requirements.
  - III. Following statutory regulation/codes at all times.
  - IV. Ensuring safety regulations and practices.

- V. Ensuring that no damage is caused to customer premises and property and to restore the property, wherever required, at no cost to purchaser, if any damage occurs
- B. Deploying the supplied items at Head Office and Branch Locations of GSC & ADC Banks in consultation with the Bank IT team and adhere to all the applicable Bank IT policies (IP Addressing, Access Control, Security, Backup/ Restore, Internet access, Routing and Switching etc.) as applicable throughout the project period.
- A. **Demonstration** of the following by the bidder:
- I. Successful installation of OS and all software
  - II. Functionalities as desired by IT Team of GSC Bank & ADC Bank.
- B. **Rectifying** the Hardware, Software and deployed solution issues/ bugs reported, if any, during the installation. The selected bidder shall make the required changes to the offered solution at no extra cost.
- C. **Supply of** following documents:
- I. Delivery challan & Installation report
  - II. Details of inventory including hardware and software along with serial number, product ID, licenses, part code etc.
  - III. Compliance certificates for specifications of hardware and software supplied.
  - IV. OEM warranty documents along with service support details
  - V. User Manuals, Administrator Manual and datasheets, wherever applicable.
- D. **Commissioning** (Go-Live): Only after the acceptance by GSC Bank. After the successful commissioning, the selected bidder shall be issued a completion certificate by GSC Bank & ADC Bank.
- 3) OEM Support Services:**
- A. Bidder should have direct back-to-back service support agreement with the respective OEMs for the project duration as per RFP.
  - B. GSC / ADC Bank must be able to log a support ticket directly to OEM helpdesk to get telephonic/ remote support directly from OEM as and when required.
  - C. Undertaking from OEM for above support services should be submitted by the Bidder along with the bid.
  - D. Provide comprehensive OEM onsite warranty maintenance services for the installed hardware and software. This involves comprehensive maintenance of all installed hardware & software covered under the warranty as per 'Warranty' clause including repairing, replacement of faulty parts, modules, sub-modules, assemblies, sub-assemblies, spares etc. with OEM components to make the system functional/ operational as per SLA. The software supplied shall include all the patches, updates and upgrades for period covered under the warranty as per 'Warranty' clause. SI/ OEM shall intimate the GSC Bank whenever such updates/patches/upgrades are launched by OEM and shall share its report promptly on the email provided by the purchaser.
- 4) Support Services:**
- A. The bidder should provide SPOC to facilitate for raising service support request with OEM.
  - B. The bidder should share the SPOC details.
  - C. The bidder should share the OEM support service helpdesk details to raise service support tickets.

- D. The bidder / SI shall provide escalation matrix (a helpdesk number, email address) so that end-user may report problems, if any, using any of the available methods.

### **Project Deliverables, Milestones & Time Schedule**

- A. The milestones, deliverables and time schedule for the implementation of project shall be as follows:-
- B. The time specified for delivery and other activities as mentioned in the table below shall be deemed to be the essence of the contract and the successful bidder shall arrange supplies and provide the required services within the specified period.
- C. It should be noted that any delay in the project timelines shall attract Liquidated Damages to the selected bidder.
- D. T is the event marking date of issue of work order to the successful bidder.

### **Project Deliverables and Time Schedule**

Phase	Milestone	Timelines (days)
1	Award of Work Order	T0
2	Acceptance of Work Order & Submission of Performance Bank Guarantee	T3 = T0 + 3 Working Days
3	Delivery, Installation, Commissioning & Training	T21 = T0 + 21 Working Days

### **Penalty Clause for delay in delivery, installation, testing and commissioning:**

If the successful Bidder / OEM fails to deliver, install, test or commission all the items as per this RFP and Purchase Order within the above mentioned timelines or any extension given by The Gujarat State Coop. Bank Ltd, then a late delivery penalty of sum equivalent to half percent (0.5%) of the total order value shall be charged and deducted from Billed amount or Performance Bank Guarantee for each calendar week of delay or part thereof.

Delay in excess of two weeks, after the given delivery timeline, will be sufficient cause for termination of the contract. In that case, the Performance Bank Guarantee of the successful Bidder / OEM will be forfeited.

In case, if the successful Bidder / OEM does not supply, install, test or commission the ordered item(s) for any reason within the prescribed time; the successful Bidder / OEM will be liable to pay the difference amount to The Gujarat State Coop. Bank Ltd, over and above the Performance Bank Guarantee, which the Gujarat State Coop. Bank Ltd has to pay to the next or other selected Bidder / OEM for the purpose of delivery, installation, testing and commission of item(s).

### **6.3 Bill of Quantities Indicative:**

Sr. No	Item Description	Unit	Quantity
1	Desktop System with CPU & Monitor	Nos	1200
2	All in One Desktop System	Nos	60
3	Laptop (Business Series)	Nos	15
4	MS Office Professional 2024 ESD License	Nos	500
5	MS Word & MS Excel Professional 2024	Nos	500
<b>Note: - Quantities required may vary and will be confirmed at the time of awarding the PO.</b>			
<b>Preferred brands for Item Nos. 1, 2 &amp; 3 – HP, Dell, Lenovo</b>			

#### 6.4 Commercial Bid Format

Bidders are required to submit their commercial bids in the below mentioned format:

<b>Sr. No</b>	<b>Item Description</b>	<b>Unit</b>	<b>Unit Rate in INR</b>
1	<b>Desktop System with CPU &amp; Monitor</b>	Numbers	
2	<b>All in One Desktop System</b>	Numbers	
3	<b>Laptop (Business Series)</b>	Numbers	
4	<b>MS Office Professional 2024 ESD License</b>	Numbers	
5	<b>MS Word &amp; MS Excel Professional 2024 ESD License</b>	Numbers	

Prices should be quoted exclusive of GST.

#### 6.5 End of Life / End of Support Undertaking

Bidder shall submit an undertaking that the items being supplied will not face end of life / end of support for a minimum duration of 8 years from the date of delivery

#### 6.6 Technical Specifications

Provided in Annex I

#### 6.7 Payment terms

The payment schedule is divided into three phases:

80% against material delivery - Payment within 30 days of submission & acceptance of invoice with all supporting documents.

10% against Performance Bank Guarantee

10% against Installation & Commissioning

#### 6.8 Work Order

The Bank shall issue a “Work Order” in writing, indicating the number of units to be supplied along with the location. Bank shall specify the delivery time in Work Order. The Lead Time of Work Order shall be decided in discussion with the Vendor before the Work Order is placed. Bank’s decision in this regard shall be final but reasonable time shall be provided to the Vendor. Delay or non-performance shall form the basis for application of Liquidated Damages.

## **7 Formats for Submission of Proposal**

### **7.1 Technical Bid Cover Letter**

(On Company letter head)

To

[Designation]

[Address]

Subject: Selection of vendor for Supply of Desktops, All in One Desktops, Laptops & Licenses for use in Head Office and Branches of The Gujarat State Cooperative Bank Ltd. & Ahmedabad District Cooperative Bank Ltd.

Sir,

We, the undersigned, offer to provide solution to The Gujarat State Coop. Bank Ltd., for Selection of vendor for Supply of Desktops, All in One Desktops, Laptops & Licenses for use in Head Office and Branches of The Gujarat State Cooperative Bank Ltd. & Ahmedabad District Cooperative Bank Ltd. in response to the RFP No.:\_\_\_\_\_

We are hereby submitting our Proposal through e-Tender mode, which includes the Pre-Qualification Bid, Technical bid and the Commercial Bid.

We hereby declare that all the information and statements made in this Technical bid are true and accept that any misinterpretation contained in it may lead to our disqualification.

We undertake, if our Proposal is accepted, to initiate the implementation services related to the assignment not later than the date indicated in the RFP Document.

We agree to abide by all the terms and conditions of the RFP document. We would hold the terms of our bid valid for 180 days as stipulated in the RFP document.

We understand you are not bound to accept any Proposal you receive.

Thanking you,

Signature

(Authorised Signatory)

Seal:

Date:

Place:

Name of the Bidder / OEM:

## 7.2 Details of Bidder / OEM

<b>Description</b>	<b>Details to be filled by Bidder / OEM</b>
Name of the Organization	
Nature of the Organization Government / Public / Private / Partnership /LLP/ Other	
Year of Establishment (Enclose any of the following for proof of establishment) <ul style="list-style-type: none"> <li>• Certificate of Incorporation</li> <li>• Audited balance sheets</li> <li>• Registered Partnership deed if any</li> </ul>	
Regd. Office Postal Address with Phone Number	
Business Office Postal Address with Phone Number	
GST Registration Number	<<Provide the GSTIN as well as attach copy of GST Registration Certificate.>>
PAN (Permanent Account Number)	<<Provide PAN as well as attach scanned copy of PAN document.>>
Name & Designation of Authorized Signatory for this RFP	



### 7.3 Format for Project Assignments

<b>Relevant Project Experience – Name of the Bidder / OEM/OEM</b>	
Name of the Project	
Client for which the project was executed along with address	
Name of Contact Person of Client along with contact details	Name: Designation: Contact Phone No.: E-mail ID:
Brief description of the project	
Scope of services	
Start Date of The Project	
Total cost of the project in INR	
Total duration of the project (In months) - Implementation Period - Warranty Period (if any) - O&M Period	
Current Status of the Project (Whether Go-Live, O&M, Completed or any other status)	
Supporting Documents - Work Order/ LOI / LOA / Certificate from Client	

#### 7.4 Self-Declaration- Not Blacklisted

(On Company letter head)

To

[Designation]

[Address]

Subject: Selection of vendor for Supply of Desktops, All in One Desktops, Laptops & Licenses for use in Head Office and Branches of The Gujarat State Cooperative Bank Ltd. & Ahmedabad District Cooperative Bank Ltd.

Sir,

In response to the RFP No.: \_\_\_\_for RFP titled Supply of Desktops, All in One Desktops, Laptops & Licenses for use in Head Office and Branches of The Gujarat State Cooperative Bank Ltd. & Ahmedabad District Cooperative Bank Ltd. for The Gujarat State Coop. Bank Ltd., as an Authorized Person of (organization name) I/ We hereby declare that presently our Company/ firm is not under declaration of ineligible for corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State / Central Government organization or PSU or any Private Bank or any Cooperative Bank or any NBFC.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

Signature

(Authorized Signatory)

Seal:

Date:

Place:

Name of the Bidder / OEM:

## 7.5 Bidder / OEM Authorization Certificate

(On Company letter head)

To,

The Gujarat State Coop. Bank Ltd.

Subject: Selection of vendor for Supply of Desktops, All in One Desktops, Laptops & Licenses for use in Head Office and Branches of The Gujarat State Cooperative Bank Ltd. & Ahmedabad District Cooperative Bank Ltd.

Sir,

With reference to the RFP No.: \_\_\_\_\_. <Name> Ms./Mr. <Designation> is hereby authorized to attend meetings & submit pre-qualification, technical & commercial information as may be required by you in the course of processing the above said Bid. S/he is also authorized to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said application. Her/his contact mobile number is \_\_\_\_\_ and Email id is \_\_\_\_\_. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Signature

Verified Signature by (Authorized Signatory)

Director/CEO

Seal:

Date:

Place:

Name of the Bidder / OEM:

## 7.6 Acceptance of Terms and Conditions

(On Company letter head)

To

The Gujarat State Coop. Bank Ltd.

Subject: Selection of vendor for Supply of Desktops, All in One Desktops, Laptops & Licenses for use in Head Office and Branches of The Gujarat State Cooperative Bank Ltd. & Ahmedabad District Cooperative Bank Ltd.

Sir,

I have carefully and thoroughly gone through the Terms & Conditions along with scope of work contained in the RFP Document no. regarding "Selection of vendor for Supply of Desktops, All in One Desktops, Laptops & Licenses for use in Head Office and Branches of The Gujarat State Cooperative Bank Ltd. & Ahmedabad District Cooperative Bank Ltd. for The Gujarat State Coop. Bank Ltd.

This is to certify that our offer is exactly in line with your RFP (including amendments) no. \_\_\_\_\_ dated \_\_\_\_\_. This is to expressly certify that our offer contains no deviation either Technical or Commercial in either direct or indirect form.

I declare that all the provisions/clauses including scope of work of this RFP/Tender Document are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

We agree and understand that our proposal is subject to the RFP documents. In no case, shall we have any claim or right of whatsoever nature if project is not awarded to us or our proposal is not opened or rejected.

Thanking you,

Signature

(Authorized Signatory)

Seal:

Date:

Place:

Name of the Bidder / OEM:

## 7.7 Acceptance of Terms and Conditions

(On letterhead of OEM)

**Sub : Undertaking as per Office Memorandum No.: F. No.6/18/2019-PPD dated 23.07.2020 & Office Memorandum No.: F.18/37/2020-PPD dated 08.02.2021 published by Ministry of Finance, Dept. of Expenditure, Public Procurement division**

**RFP No.:** \_\_\_\_\_

Dear Sir,

I have read the clause regarding restriction on procurement from a Bidder / OEM of a country which shares a land border with India. I certify that our quoted product and our company are not from such a country, or if from such a country, our quoted product and our company have been registered with competent authority. I hereby certify that these quoted products and our company fulfills all requirements in this regard and is eligible to be considered for procurement for RFP No \_\_\_\_\_.

No.	Item Category	Quoted Make & Model

In case I'm supplying material from a country which shares a land border with India, I will provide evidence for valid registration by the competent authority; otherwise The Gujarat State Coop. Bank Ltd reserves the right to take legal action on us.

(Signature)

Authorized Signatory of M/s <<Name of Company>>

## 8 Definitions and General Terms and Conditions

### 1. Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- 1.1. “Applicable Law” means the laws and any other instruments having the force of law in India.
- 1.2. “Bidder / OEM” means the entity bidding for the services under the Contract.
- 1.3. “Implementation Agency” means the agency whose proposal to perform the Contract has been accepted by The Gujarat State Coop. Bank Ltd.
- 1.4. “Contract” means the Agreement entered into between The Gujarat State Coop. Bank Ltd. and the Implementation Agency, together with the contract documents referred to therein, including General Conditions (GC), the Special Conditions (SC), all the attachments, appendices, annexure, and all documents incorporated by reference therein.
- 1.5. “Deliverables” means the services agreed to be delivered by Implementation Agency in pursuance of the agreement as defined more elaborately in the RFP;
- 1.6. “Effective Date” means the date on which this Contract comes into force i.e. Date of issuance of Purchase Order (referred as PO).
- 1.7. “GC” mean these General Conditions of Contract.
- 1.8. “In writing” means communicated in written form with proof of receipt.
- 1.9. “Intellectual Property Rights” means any patents, copyrights, trademarks, trade names, industrial design, trade secret, permit, service marks, brands, proprietary information, knowledge, technology, licenses, databases, software, know-how, or other form of intellectual property rights, title, benefits or interest, whether arising before or after execution of the Contract.
- 1.10. “Member” means Bidder / OEM/successful vendor.
- 1.11. “Party” means The Gujarat State Coop. Bank Ltd. or the Implementation Agency, as the case may be, and “Parties” means both of them.
- 1.12. “Personnel” means persons hired or appointed by the Implementation Agency and assigned to the performance of the Services or any part thereof
- 1.13. “RFP” means Request for Proposal .
- 1.14. “SC” means the Special Conditions of Contract by which the GC may be amended or supplemented.
- 1.15. “Services” means the work to be performed by the Implementation Agency.
- 1.16. The "Selected Agency" means Agency which is selected through the tender process i.e. Implementation Agency.

### 2. Interpretation

In this Agreement, unless otherwise specified:

- 2.1. References to Clauses, Sub-Clauses, Paragraphs, Schedules and Annexures are to clauses, sub-clauses, paragraphs, schedules and annexures to this Agreement;
- 2.2. Use of any gender includes the other genders;

- 2.3. A reference to any statute or statutory provision shall be construed as a reference to the same as it may have been, or may from time to time be, amended, modified or re-enacted;
- 2.4. Any reference to a 'day' (including within the phrase 'business day') shall mean a period of 24 hours running from midnight to midnight;
- 2.5. References to a 'business day' shall be construed as a reference to The Gujarat State Coop. Bank Ltd. Working Day
- 2.6. References to times are to Indian Standard Time;
- 2.7. A reference to any other document referred to in this Agreement is a reference to that other document as amended, varied, novated or supplemented at any time; and
- 2.8. All headings and titles are inserted for convenience only. They are to be ignored in the interpretation of this Agreement
3. Ambiguities within Agreement
  - 3.1. In case of ambiguities or discrepancies within this Agreement, the following principles shall apply:
  - 3.2. as between two Clauses of this Agreement, the provisions of a specific Clause relevant to the issue under consideration shall prevail over those in a general Clause;
  - 3.3. as between the provisions of this Agreement and the Schedules / Annexures, the Agreement shall prevail, save and except as expressly provided otherwise in the Agreement or the Schedules/Annexures; and
  - 3.4. as between any value written in numerals and that in words, the value in words shall prevail.
4. Law Governing Contract
  - 4.1. This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Laws of India.
5. Language
  - 5.1. This Contract has been executed in English, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.
6. Notices
  - 6.1. Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SC.
  - 6.2. A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.
  - 6.3. Authorized Representatives: Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by The Gujarat State Coop. Bank Ltd. or the Implementation Agency may be taken or executed by the officials specified in the SC
7. Fraud and Corruption
  - 7.1. Definition
    - 7.1.1. It is The Gujarat State Coop. Bank Ltd.'s policy to require that The Gujarat State Coop. Bank Ltd. as well as Implementation Agency observe the highest standard of ethics during the selection and execution of the Contract. The Gujarat State Coop. Bank Ltd. also requires that the Implementation Agency does not demand any service charges from the Resident unless the same is agreed with The Gujarat State Coop.

Bank Ltd. in advance. In pursuance of this policy, The Gujarat State Coop. Bank Ltd.: Defines, for the purpose of this provision, the terms set forth below as follows:

- 7.1.2. “corrupt practice” means the offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution;
- 7.1.3. “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract with The Gujarat State Coop. Bank Ltd.; and includes collusive practice among Bidder / OEMs, prior to or after proposal submission, designed to establish bid prices at artificially high or non-competitive levels and to deprive The Gujarat State Coop. Bank Ltd. of the benefits of free and open competition.
- 7.1.4. “collusive practices” means a scheme or arrangement between two or more Bidder / OEMs, with or without the knowledge of The Gujarat State Coop. Bank Ltd., designed to establish prices at artificial, non- competitive levels;
- 7.1.5. “coercive practices” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract;
- 7.1.6. “unfair trade practices” means supply of services different from what is ordered on, or change in the Scope of Work which was agreed to;
- 7.2. Measures to be taken by The Gujarat State Coop. Bank Ltd.
  - 7.2.1. The Gujarat State Coop. Bank Ltd. may terminate the contract if it is proven that at any time the representatives or employees of the Implementation Agency were engaged in corrupt, fraudulent, collusive or coercive practices during the execution of the contract, without the Implementation Agency having taken timely and appropriate action satisfactory to The Gujarat State Coop. Bank Ltd. to remedy the situation;
  - 7.2.2. The Gujarat State Coop. Bank Ltd. may also sanction against the Implementation Agency, including declaring the Implementation Agency ineligible stated period of time (as decided by The Gujarat State Coop. Bank Ltd.), to be awarded a contract if it at any time it is proven that that the Implementation Agency has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a The Gujarat State Coop. Bank Ltd.-financed contract.
8. Commencement, Completion, Modification & Termination of Contract
  - 8.1. Term of Contract
    - 8.1.1. The term under this Contract will be for a period of 5 years which shall start from effective date of delivery.
  - 8.2. Extension of Contract
    - 8.2.1. If required by The Gujarat State Coop. Bank Ltd., an extension of the term can be granted to the Implementation Agency. The final decision will be taken by The Gujarat State Coop. Bank Ltd.
    - 8.2.2. The Gujarat State Coop. Bank Ltd. shall reserve the sole right to grant any extension to the term above mentioned and shall notify in writing to the Implementation Agency, at least one month before the expiration of the term hereof, whether it will grant the Implementation Agency an extension of the term. The decision to grant or refuse the extension shall be at The Gujarat State Coop. Bank Ltd.’s discretion.
    - 8.2.3. Where The Gujarat State Coop. Bank Ltd. is of the view that no further extension of the term be granted to the Implementation Agency, The Gujarat State Coop. Bank Ltd.



shall notify the Implementation Agency of its decision at least one month prior to the expiry of the Term.

8.2.4. Upon receipt of such notice, the Implementation Agency shall continue to perform all its obligations hereunder, until such reasonable time beyond the term of the Contract with The Gujarat State Coop. Bank Ltd.

### 8.3. Termination of Contract

8.3.1. Normal termination of the contract would happen at the end of the tenure.

8.3.2. Pre-mature termination of the contract would happen in case of insolvency of Bidder / OEM or due to conditions of breach happening due to reasons solely and entirely attributable to Bidder / OEM, provided prior thirty days' written notice to rectify the same is given by The Gujarat State Coop. Bank Ltd. and failure by Bidder / OEM to rectify in the notice period.

### 8.4. Effects of Termination

8.4.1. In the event of a pre-mature termination of this agreement by The Gujarat State Coop. Bank Ltd., the compensation payable to Bidder / OEM will be decided in accordance with the Terms of Payment schedule for the milestones completed services and accepted deliverables till the last effective date of termination.

8.4.2. Parties shall mutually agree upon a transition plan and comply with such a plan. The Bidder / OEM shall agree to extend full cooperation in supporting the transition process.

### 8.5. Binding Clause

8.5.1. All decisions taken by The Gujarat State Coop. Bank Ltd. regarding the processing of the Contract shall be final and binding on all parties concerned.

### 8.6. Modifications or Variations

8.6.1. Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may be made by written communication between the Parties and after Prior Mutual consent by both the parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

### 8.7. Force Majeure

8.7.1. Any delay in or failure of the performance shall not constitute default hereunder or give rise to any claims for damage, if any, to the extent such delays or failure of performance is caused by occurrences such as acts of god or an enemy, expropriation or confiscation of facilities by Government authorities, acts of war, rebellion, sabotage or fires, floods, etc. The Implementation Agency shall keep records of the circumstances referred to above and bring these to the notice of Government in writing immediately on such occurrences. The amount of time, if any, lost on any of these counts shall not be counted for the Contract period. The decision of The Gujarat State Coop. Bank Ltd. arrived at after consultation with the Implementation Agency, shall be final and binding. Such a determined period of time will be extended by The Gujarat State Coop. Bank Ltd. to enable the Implementation Agency to complete the job within such extended period of time. If an Implementation Agency is prevented or delayed from performing any of its obligations under the Contract with The Gujarat State Coop. Bank Ltd. by Force Majeure, then the Implementation Agency shall notify The Gujarat State Coop. Bank Ltd. the circumstances constituting the Force Majeure and the obligations of which is thereby delayed or prevented, within five (5) working days from the occurrence of the events.

8.7.2. In the event the Force Majeure substantially prevents, hinders or delays Implementation Agency's performance of Services for a period in excess of five (5) working days from the occurrence of any such event, the Implementation Agency may declare that an emergency exists. Post the emergency is declared to be over, The Gujarat State Coop. Bank Ltd. will communicate to the Implementation Agency to resume normal services within a period of seven (7) days. In the event that the Implementation Agency is not able to resume services within the next seven days, The Gujarat State Coop. Bank Ltd. may terminate the Contract and/or obtain substitute performance from an alternate Implementation Agency.

8.7.3. Implementation Agency will advise, in the event of his having to resort to this Clause, in writing, duly certified by the statutory authorities, the beginning and end of the causes of the delay, within fifteen (15) days of the occurrence and cessation of such Force Majeure.

#### 8.8. General Confidentiality

8.8.1. Except with the prior written consent of The Gujarat State Coop. Bank Ltd. or its client department/organization etc., the Implementation Agency and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Implementation Agency and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services

#### 8.9. Governing Law and Jurisdiction

8.9.1. This agreement and all questions of its interpretation shall be construed in accordance with the Laws of India in the High Court at Ahmedabad having jurisdiction. Suits, if any arising out of the contract/agreement shall be filed by either party in a court of Law to which the Jurisdiction of the High Court of Gujarat extends.

\*\*\*END OF DOCUMENT\*\*\*

## **ANNEXURE I – TECHNICAL SPECIFICATIONS**

### **1. Desktop System**

<b>DESKTOP</b>	<b>MINIMUM SPECIFICATION</b>	<b>Compliance (Yes/No)</b>
Processor	Intel(R) Core(TM)i5 14400 (20 MB cache, 10 Cores, 16 threads, up to 4.7 GHz) or higher	
Chipset	Q-670 or Higher	
Memory (RAM)	16GB, 16GBx1, DDR5- 2 DIMM slots	
Storage	512GB M.2 PCIe NVMe Solid State Drive, Extra M.2 port required	
Network	Integrated Gigabit Ethernet	
Keyboard	USB Wired Keyboard and Mouse	
USB Port	5 x USB Type-A	
Video Output	HDMI, VGA	
Operating System (Inbuilt / Preloaded)	Windows 11 Pro, English- Preloaded	
Graphics	Intel(R) UHD Graphics 730 with shared graphics memory	
Monitor Size	21 / 22 Inch	
Input	HDMI, VGA	
Form Factor	Slim / Tower	
Chassis Rating	180 W Chassis	
Warranty	5 years OEM Onsite Warranty	

### **2. Laptop**

<b>LAPTOP (Business Series)</b>	<b>MINIMUM SPECIFICATION</b>	<b>Compliance (Yes/No)</b>
Processor	Intel® Core™ i7 Ultra 155U or Higher	
Memory (RAM)	16 GB: 1 x 16 GB, DDR5/DDR4	
Storage	512GB, M.2, PCIe NVMe SSD	
Network	RJ45 Gigabit Ethernet, Intel® Wi-Fi 6E AX211, 2x2	
Keyboard	Backlit	
Display	15" or Higher	
Operating System (Inbuilt / Preloaded)	Windows 11 Pro, English	
Warranty	5 years OEM Onsite Warranty	

### 3. All In One Desktop

ALL IN ONE DESKTOP	MINIMUM SPECIFICATION	Compliance (Yes/No)
Processor	Intel(R) Core(TM) i5 14400 (20 MB cache, 10 Cores, 16 threads, up to 4.7 GHz)	
Memory (RAM)	16GB, 16GBx1, DDR5	
Storage	512GB M.2 PCIe NVMe Solid State Drive, Extra M.2 port required	
Network	Integrated Gigabit Ethernet	
Keyboard	Wireless Keyboard and Mouse	
Accessories	Inbuilt Webcam, Microphone & Speakers	
USB Port	Minimum 4 x USB Type-A, 1 x Type C	
Operating System (Inbuilt / Preloaded)	Windows 11 Pro, English	
Graphics	Intel(R) UHD Graphics 730 with shared graphics memory	
Monitor Size	24 / 25 Inch	
Warranty	5 years OEM Onsite Warranty	

**\*\* End of Technical Specification \*\***